



Job Title: Risk Management Specialist
Location: Remote/Hybrid. Dallas/Fort Worth Metropolitan Area
Salary: Starting at \$70,000 (commensurate with experience and credentials and not including incentive/ bonus compensation)
Reports to: Vice President, Compass Risk Services

WHO WE ARE

We are an independent risk management firm in Frisco, Texas. We provide high-level risk, insurance and claims management services and consulting on a global level. Our clients are the reason we exist, our high experience level, responsiveness, and professional performance are the keys to our success.

WE BELIEVE IN:

- **Honesty:** We deliver independent and honest counsel to our clients, even when it may be difficult to hear.
- **Dignity:** From clients to claimants, we earn respect by giving it first.
- **Communication:** We have a high “do/say” ratio, which revolves primarily around our ability to communicate clearly, objectively, and responsively.
- **Partnership:** Our goal is to develop long-term partnerships with our clients, by providing services that reflect their businesses and vision.

JOB QUALIFICATIONS:

- Texas (or equivalent) Property & Casualty License or Risk Manager’s License
- Bachelor’s Degree in a Risk Management/Insurance, Business, Finance or Law related field.
- 4-6 years in the insurance industry or experience working for an insurance brokerage, insurance company underwriting, claims or operations or as an Insurance / Risk Management Consultant or in a corporate risk management department.
- Proficiency in Microsoft Office (Outlook, Teams, SharePoint, Word, Excel, PowerPoint).
- Enthusiastic about supporting clients in their overall risk mitigation/financing decisions and driving real change in their operations that can result in lower total cost of risk and reduction of frequency and severity of losses.
- Experience in RMIS (Risk Management Information System) software preferred.

main: +1.469.912.1277 • office@compassriskllc.com

6136 Frisco Square Blvd, Ste. 400, Frisco TX 75034 USA
compassriskservices.com • EIN 82-1811528

JOB DESCRIPTION:

- Provide risk management and insurance support services to various clients.
- Review contracts, insurance policies, etc. to ensure adherence to the client's standards and policies.
- Collaboration with brokers and other third parties at the ultimate direction of the client.
- Insurance marketing initiatives include market and broker selection, coverage specifications, and the drafting of presentation materials about the operations and risk mitigations of the client.
- Assist clients in the preparation of application materials on various lines of coverage, including exposure and loss data.
- Analyze the insurance marketing results and make placement recommendations to the client.
- Complete Policy audits and monitor outstanding policy endorsements.
- Update standard monthly and quarterly reports for clients.
- Review and negotiate insurance, indemnity, and limitation of liability language in leases, loan covenants, and other third-party contracts.
- Implement and/or manage a client's Certificate of Insurance program. This can include coordinating timely delivery of a client's COIs to key customers, lenders or other business partners, or receipt and review for compliance with a client's insurance requirements.
- Educate clients on new products and new coverage available as they are introduced into the marketplace and assist clients with managing emerging and evolving risk.
- Allocate annual premiums as required by the client.
- Work with lenders and clients on acquisition/ divestiture due diligence.
- Assist clients with developing internal risk management/ loss control best practices, procedures, and protocols.
- Report and track claims activity and effectively act as the clients claims advocate.

INDUSTRY EDUCATION:

- ARM (Associate in Risk Management) or CRM (Certified Risk Manager) - preferred.